



**Foundation, Inc.**

**UCF Foundation Board of Directors Meeting**

May 31, 2024, at 9:00 AM EDT to 12:00 PM EDT

UNIVERSITY OF CENTRAL FLORIDA

**Live Meeting Details:**

Legacy Pointe at UCF  
2110 Hestia Loop, Oviedo, FL 32765

**Meeting Details:** <https://ucf.zoom.us/j/97180432367>

**Conference Call Number:** 305-224-1968

**Meeting ID:** 917 8043 2367

**Agenda**

**I. Agenda**

**II. Call to Order and Welcome** **9:00 a.m.**

Presenter: Brian Butler H'22, Chair, UCF Foundation Board of Directors

**III. Roll Call and Quorum Confirmation** **9:01 a.m.**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations and Advancement,  
UCF Advancement and Partnerships

**IV. Conflict of Interest Disclosure** **9:03 a.m.**

Presenter: Chair Butler

**V. Approval of Minutes from the February 16, 2024, Meeting** **9:04 a.m.**

Presenter: Chair Butler

**VI. Public Comment** **9:05 a.m.**

Presenter: Chair Butler

**VII. DISC-1: Legacy Pointe at UCF Welcome** **9:06 a.m.**

Presenter: David Kremer, Executive Director, Legacy Pointe at UCF

**VIII. University Update**

**A. DISC-2: University Research Update** **9:16 a.m.**

Presenter: Winston Schoenfeld, Interim Vice President for Research, and Professor of Optics, MSE and ECE,  
University of Central Florida

**IX. College of Science Spotlight**

**A. DISC-3: Center for Lunar and Asteroid Surface Science** **9:36 a.m.**

Presenters: Maggy Tomova, Ph.D., Dean, College of Sciences, University of Central Florida  
Anthony Pomonis, Executive Director of Development, College of Sciences, UCF Advancement and  
Partnerships  
Jared Long-Fox, Graduate Student, College of Science, University of Central Florida  
Grace Brokaw, Undergraduate Student, College of Science, University of Central Florida

**Scheduled Break (10 Minutes)** **10:05 a.m.**

## **X. Leadership Reports**

**A. DISC-4: UCF Advancement and Partnerships Report** 10:15 a.m.  
Presenter: Rod Grabowski, Senior Vice President, UCF Advancement and Partnerships, and CEO, UCF Foundation, Inc.

**B. DISC-5: UCF Alumni Board, Engagement & Annual Giving Report** 10:45 a.m.  
Presenter: Linh Dang '93, Chair, UCF Alumni Board

## **XI. New Business**

**A. DISC-6: Recognition of Outgoing Directors** 10:50 a.m.  
Presenter: Chair Butler

**B. FND-1: Fiscal Year 2024-2025 Second-Term Elected Director Nominees** 10:55 a.m.  
Presenter: Chair Butler

**C. FND-2: Fiscal Year 2024-2025 First-Term Elected Director Nominees** 10:57 a.m.  
Presenter: Chair Butler

**Scheduled Break (10 Minutes)** 11:02 a.m.

**D. FND-3: Proposed Fiscal Year 2024-2025 UCF Foundation Operations and Real Estate Budgets** 11:12 a.m.  
Presenter: Rod Grabowski, Senior Vice President, UCF Advancement and Partnerships, and CEO, UCF Foundation, Inc.  
Joseph Mera '03, Director of Financial Planning and Analysis, UCF Advancement and Partnerships

**E. FND-4: UCF Foundation Proposed Bylaws Revisions** 11:32 a.m.  
Presenters: Richard Welsh, Senior Associate General Counsel, University of Central Florida  
Janelle Hom '10MA, Director, Foundation Board Relations and Advancement, UCF Advancement and Partnerships

**F. FND-5: Donor Engagement and Stewardship Committee Charter Revision** 11:47 a.m.  
Presenter: Roslyn Burttram P'20 H'23, Chair, Donor Engagement and Stewardship Committee  
Marc McMurrin '01, Chair, Charter Review Ad Hoc Workgroup

**G. FND-6: Rosen Property Agreement and Spend Authorization** 11:57 a.m.  
Presenters: Rod Grabowski, Senior Vice President, UCF Advancement and Partnerships, and CEO, UCF Foundation, Inc.  
Richard Welsh, Senior Associate General Counsel, University of Central Florida

**H. FND-7: Athletics Loan Agreement Update** 12:07 p.m.  
Presenters: Gerald Hector, Senior Vice President, Administration and Finance, University of Central Florida  
Rod Grabowski, Senior Vice President, UCF Advancement and Partnerships, and CEO, UCF Foundation, Inc.  
Richard Welsh, Senior Associate General Counsel, University of Central Florida

**XII. Consent Agenda** 12:17 p.m.

**A. AC-1: Policy 2-208 Direct Support Organization External Auditor Selection Extension**  
Presenter: Erick Kepfer '00 '03, Director of Accounting, UCF Advancement and Partnerships

**B. GC-1: UCF Foundation Board Self-Assessment**  
Presenter: Janelle Hom '10MA, Director, Foundation Board Relations and Advancement, UCF Advancement and Partnerships

**C. FFC-4: Endowment Policy Update**

Presenters: Rod Grabowski, Senior Vice President, UCF Advancement and Partnerships, and CEO, UCF Foundation, Inc.  
Richard Welsh, Senior Associate General Counsel, University of Central Florida

**XIII. Information**

**12:19 p.m.**

**A. INFO-1: Audit Plan for Year Ending June 30, 2024** (Kepfer)

**B. INFO-2: UCF Foundation Tax Return for Year Ending June 30, 2023** (Kepfer)

**C. INFO-3: Standing Committee Reports** (Butler)

**D. INFO-4: Board Participation Snapshot** (Hom)

**E. INFO-5: UCF Foundation Operating Overview** (Hom)

**F. INFO-6: Culture of Philanthropy Survey Results** (Hom)

**G. INFO-7: UCF Student Emergency Relief Fund** (Sholtis)

**XIV. Closing Remarks and Announcements**

**12:29 p.m.**

Presenter: Chair Butler

**XV. Adjournment**

**12:30 p.m.**

Presenter: Chair Butler

**XVI. Legacy Pointe at UCF Tour and Lunch (Optional)**

**12:31 p.m.**